



## JOB DESCRIPTION

<b>Job Title</b>	Chair – Business Delivery Board
<b>Salary :</b>	To be remunerated at a level for public appointments in Wales which reflects the role
<b>Evaluation Number:</b>	-
<b>Accountable to:</b>	Not applicable
<b>Location of Post:</b>	Agile. No fixed base

### Chair of the Board – Duties and Responsibilities:

- The Chair will be responsible for:
  - Leading an effective and credible Board;
  - Ensuring that the Board fulfils its roles and responsibilities;
  - Developing the role and the forward work programme of the Board in partnership with key stakeholders;
  - Chairing meetings of the Board in a purposeful, inclusive, effective and time-efficient style;
  - Communicating and representing the work, views and recommendations of the Board to the North Wales Economic Ambition Board;
  - Acting as an advocate for the business community in North Wales; and
  - Acting as an ambassador for the North Wales Region.
- The Chair should have the following background and experience:
  - Extensive experience of working in the private sector;
  - Extensive experience in a senior leadership capacity;
  - A good knowledge of the North Wales Region; and
  - Have a wide network of public, private and government sector contacts.

### Key Responsibilities of the Business Delivery Board:

- The Business Delivery Board will be responsible for:
  - Reviewing and shaping the Growth Vision for North Wales;
  - Reviewing and challenging the portfolio of projects proposed within the Growth Deal, and consider and challenge the Full Business Cases for individual projects;
  - Focus on the delivery of projects commissioned by the North Wales Economic Ambition Board, and ensure that opportunities catalysed by the Growth Deal can be accessed and led by businesses;
  - Provide an advocacy role, promoting the region as a prime investor and visitor location and working with partners to increase the value and quality for inward investment;
  - Provide advice on proposed intervention from other key stakeholders, including Welsh Government.
- The Board will play a pivotal role in maximising the impact of the Growth Deal for the region, securing additional direct and indirect private sector investment for the Deal.
- The Board will work closely and in partnership with the North Wales Economic Ambition Board.

### Role and Remit of the Business Delivery Board:

- The Business Delivery Board will act as the voice of business and employers in the region - working closely with organisations such as the North Wales & Mersey Dee Business Council. The Board will have the primary role of supporting the delivery of the Growth Vision for the region.
- The Board will have a key role in advising the North Wales Economic Ambition Board.
- The Board will highlight the barriers to growth, as well as bring forward ideas and proposals. It will be expected that the North Wales Economic Ambition Board will consider ways in which such proposals can be delivered.

- The Board will be a central part of the Growth Deal governance arrangements, and will perform an important two-fold role:
  - To ensure the voice and wishes of business shape and influence the Growth Vision for North Wales and the Growth Deal package and delivery;
  - To ensure that opportunities catalysed by the development of the Growth Deal can be accessed and led by businesses.
- The Board will be committed to optimising the opportunities within the Growth Deal, and promoting investment leverage from companies, enterprises and businesses.
- The Board will consist of a Chair and between 9-12 members. Its membership will include representatives and sector experts from key businesses from the growth and foundation economic sectors across the region. There is an expectation that the Board Members will include senior decision makers from representative organisations.
- The Board's programme of work (which will be set out in an annual business plan) will demonstrate clearly the private sector opportunities stemming from the delivery of the Growth Vision and Growth Deal. The annual business plan and proposals brought forward by the Board will be formally considered by the North Wales Economic Ambition Board for incorporation within its work programme.
- The Board will give voice for the business community to input into the Growth Deal.
- The Board will ensure that investment choices in growth are informed and shaped by business for business.
- The Chair of the Board will be an Adviser of the North Wales Economic Ambition Board and, in partnership with the North Wales Economic Ambition Board will play a key role in providing leadership and key relations with Welsh Government and the UK Government.
- The constitution and role of the Board within the governance of the Growth Deal and its inter-relationship with the Joint Committee will be encapsulated in Governance Agreement 2. The Board must be flexible to change their constitution and role as they fit in order to be as independent as possible. The constitution and role of the Board and any amendments will be agreed with the North Wales Economic Ambition Board.
- The North Wales Economic Ambition Board will fully consider and take into account any advice or challenge from the Business Delivery Board. Any formal recommendations made by the Business Delivery Board to the North Wales Economic Ambition Board will be presented in a written report to them which will be considered at a meeting of the Board and the response and reasons will be recorded and communicated.

#### **Additional Information:**

- The role of Chair is a non-executive role.
- The Chair will be appointed on a two-year fixed term basis, with the maximum number of terms limited to two.
- The time commitment, whilst flexible, is assumed to be an average of 1 day a week, though the level of commitment will fluctuate across the term.
- The role will be remunerated at a level for public appointments in Wales which reflects the role.
- Strategic, research, policy and media support will be provided to the Chair and the Business Delivery Board by the Programme Office (once fully established).
- Both the UK Government and Welsh Government will need to give consent to the appointment of the Chair. The process will be overseen by the North Wales Economic Ambition Board. Subject to the consent of both the UK and Welsh Governments the Chair will be appointed by the North Wales Economic Ambition Board.
- The Chair will be appointed through an open process.
- The Chair will be expected to adhere to the codified standards expected for those in senior public non-executive positions.