



# Complete Agenda

**Democratic Service**  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH

Meeting

**CHIEF OFFICERS APPOINTMENTS COMMITTEE**

Date and Time

**1.30 pm, TUESDAY, 6TH DECEMBER, 2016**

Location

**Siambr Hywel Dda, Council Offices,  
Caernarfon, Gwynedd. LL55 1SH**

Contact Point

**Lowri Haf Evans**

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(DISTRIBUTED Monday, 28 November 2016)

# **CHIEF OFFICERS APPOINTMENTS COMMITTEE**

## **MEMBERSHIP (15)**

### **Plaid Cymru (8)**

Councillors

Dyfed Wyn Edwards  
Peredur Jenkins  
W. Gareth Roberts  
John Wyn Williams

E. Selwyn Griffiths  
Michael Sol Owen  
Dyfrig L. Siencyn  
R. H. Wyn Williams

### **Independent (4)**

Councillors

Trevor Edwards  
Eric M. Jones

Jean Forsyth  
Angela Russell

### **Llais Gwynedd (1)**

Councillor Alwyn Gruffydd

### **Labour (1)**

Councillor Brian Jones

### **Liberal Democrats (1)**

Councillor Stephen Churchman

### **Aelodau Ex-officio / Ex-officio Members**

Chairman and Vice-Chairman of the Council

# **A G E N D A**

## **1. APOLOGIES**

To receive any apologies for absence.

## **2. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest

## **3. URGENT ITEMS**

To note any items that is a matter of urgency in the view of the Chairman for consideration.

## **4. MINUTES**

The Chairman shall propose that the minutes of the meeting of this committee held on 20.10.16 be signed as a true record

## **5. EXCLUSION OF PRESS AND PUBLIC**

The Chairman shall propose that the press and public be excluded from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph should apply because the report contains information regarding individuals and the individuals in question are entitled to privacy and there is no overriding public interest that requires the disclosure of personal information relating to those individuals, nor their identities. Consequently the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **6. INTERVIEW CANDIDATES FOR HEAD OF REGULATORY DEPARTMENT 5 - 6**

To interview applicants for the post

# Agenda Item 4

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## CHIEF OFFICERS APPOINTMENT COMMITTEE, 20.10.16

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**Present:** Councillors Stephen Churchman Jean Forsyth, Alwyn Gruffydd, Peredur Jenkins, Eric M. Jones, Michael Sol Owen, W Gareth Roberts, Angela Russell, Dyfrig Siencyn, John Wyn Williams and R.H. Wyn Williams.

**Also in Attendance:** Dilwyn Williams (Chief Executive), Geraint Owen (Head of Corporate Support Department) and Lowri Haf Evans (Member Support Officer)

### 1. APOLOGIES

Apologies were received from Councillors Dyfed Edwards, Trevor Edwards, Selwyn Griffiths and Brian Jones

### 2. DECLARATION OF PERSONAL INTEREST

None to note

### 3. URGENT ITEMS

None to note

### 4. MINUTES

The Chairman signed the minutes of the previous meeting of this committee, held on 16 September 2016, as a true record.

### 5. EXCLUSION OF PRESS AND PUBLIC

**RESOLVED to exclude the press and public from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Section 4, Schedule 12A, Local Government Act 1972. This paragraph is relevant as the report includes information about specific individuals who have the right to privacy. There is no public interest that calls for disclosing personal information about these individuals. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

### 6. DRAW UP A SHORT LIST FOR APPOINTING A HEAD OF REGULATORY DEPARTMENT

The Chairman reported that five applications had been received for the post and that this was encouraging.

In response to a question regarding the costs of holding an assessment centre, the Head of Corporate Support Department confirmed that the costs of the

Assessment Centre were not calculated on the basis of cost per head and the Chief Executive noted that holding an assessment centre was central to the process of appointing Heads in order to ensure quality and receive an independent view. The cost of making an incorrect decision would be much higher for the residents of Gwynedd.

The applications were discussed in accordance with the requirements of the post, focusing on the main competencies.

**RESOLVED TO PLACE FOUR CANDIDATES ON THE SHORTLIST**

Members were reminded that the interviews would be held on 8 November 2016 and it was agreed to extend an invitation to the relevant Cabinet Member.

**INTERVIEW QUESTIONS**

Five questions and a presentation topic for the interview were circulated.

**RESOLVED that the questions are suitable.**

The meeting commenced at 3.00pm and concluded at 4.00pm.